

BRANDSBY CUM STEARSBY PARISH COUNCIL

MINUTES OF A MEETING HELD IN CHOLMELEY HALL

ON WEDNESDAY 25 NOVEMBER 2025 AT 7.30PM

PRESENT: Councillors: Cllr Ricky Pearson-Adams (Chairman), Keith Snowball, Calum Lyon and Martin Waite.

ALSO PRESENT: Nigel Knapton (Clerk)
North Yorkshire Cllr Malcolm Taylor
No members of the public.

25/28 APOLOGIES & DECLARATION OF INTERESTS

There were apologies from Councillor Watson. There were no declarations of interests.

25/29 MINUTES OF THE MEETING HELD ON 26 AUGUST 2025

Minutes previously circulated and these were accepted.

25/30 PUBLIC FORUM

There were no members of the public present.

25/31 NORTH YORKSHIRE COUNCILLOR'S REPORT

Cllr Taylor reported on the budget and highways maintenance. He also reported that the drainage issue at Cherry Hill had been sorted.

25/32 CLERK'S REPORT

- a. The clearing of the footway from the 30mph sign to the Rectory Corner would be reviewed next year.
- b. NYC Highways had not been able to find the blocked culvert at the bottom of High Farm Road and requested an exact location. The Clerk would report that this was adjacent to the post box.
- c. The Parish Forum would be hosted on 25 March 2026 including refreshments.
- d. NYC Highways had proposed HGV restricting signage to the residents of Cherry Hill Cottages.
- e. BT had surveyed the telephone box usage and as there was no adequate mobile phone signal they would retain the box and operational telephone.
- f. NYC Highways had reported that the Jail Lane surface did not meet the criteria for repair but would be monitored.
- g. The fallen oak tree on Yearsley Road had been removed.

25/33 PLAYGROUND

The reply from the Village Hall committee was discussed. It was agreed that the Council would budget for the upkeep of the playground for a year and then review the situation in November 2026.

25/34 INSURANCE

It was agreed to accept the insurance quotation of £954.01 per annum for the next three years from Zurich Municipal.

25/35 POLICIES

The following policies were reviewed and adopted
Standing Orders

Financial Regulations
Financial Risk Assessment

25/36 DOMAIN NAME

It was agreed to transfer to a .gov.uk domain and provide individual councillor email accounts as per the new Government guidance and in order to comply with the new AGAR requirements.

25/37 DEFIBRILLATOR

The matter of the contribution to the defibrillator electricity running cost was deferred to the February meeting.

25/38 VILLAGE & HIGHWAYS MAINTENANCE

Certain overgrown hedges were causing concern regarding highway safety. The Clerk would be sent pictures to forward to NYC Highways.

25/39 PLANNING APPLICATIONS FOR CONSIDERATION

These are attached to the minutes.

25/40 PLANNING DECISIONS AND APPEALS

These are attached to the minutes.

25/41 FINANCIAL MATTERS

- a. The receipts and payment, actuals vs. budget and bank balances were noted.
- b. The attached payments were agreed. These were authorised electronically.
- c. The bank reconciliation was noted.
- d. The budget for 2026/27 was agreed.
- e. The precept for 2026/27 was set at £6,250.

25/42 MATTERS FOR INCLUSION ON NEXT AGENDA

Defibrillator electricity usage contribution.

Playground maintenance.

25/43 DATE OF NEXT MEETING

The next full council meeting will be held on Tuesday 24 February 2026 at 7.30pm.

The meeting ended at 8.29pm

Approved Chairman

Payments

AJS Gardening	Playground maintenance	£130.00
AJS Gardening	Playground maintenance	£80.00
AJS Gardening	Playground maintenance	£130.00
HMRC	PAYE	£104.40
Nigel Knapton	Clerk's Salary & Expenses	£187.45
Unity Trust Bank	Bank Commission	£6.00
AJS Gardening	Playground maintenance	£80.00
Chip Hosting	Microsoft 365 Basic	£113.88
Nigel Knapton	Clerk's Salary & Expenses	£162.85
Unity Trust Bank	Bank Commission	£6.00
HMRC	PAYE	£88.00
Playsafety Ltd	Playground inspection	£96.00
AJS Gardening	Playground maintenance	£80.00
Carol Burniston	Defibrillator Battery	£280.00

Planning Applications for consideration

Reference	Date	Proposal	Location	Applicant	Recommendation
ZB25/01781/FUL	13/10/2025	Retrospective application for retention of storage building	Snargate Farm House	Mrs Janey Smith	Objection
ZB25/01724/FUL	03/10/2025	Retrospective application for the retention of shepherd's hut	Snargate Farm House	Mrs Janey Smith	No objection

Planning Decisions Received**Planning Decisions by North Yorkshire Council**

Reference	Date	Proposal	Location	Applicant	Decision
ZB25/01134/LBC	03/10/2025	Application for listed building consent top replace 2 windows	Stearsby Grange, Stearsby	Mr Graham Binns	Granted
ZB25/01331/MRC	30/09/2025	Removal of variation of a condition	Brandsby Hall, Brandsby	Mr & Mrs Michael & Emily Gould	Granted
ZB25/01330/MRC	30/09/2025	Removal of variation of a condition	Brandsby Hall, Brandsby	Mr & Mrs Michael & Emily Gould	Granted
ZB25/01532/LBC	30/09/2025	Listed building consent for insertion of a new 2nd floor window	Brandsby Hall, Brandsby	Mr & Mrs Michael & Emily Gould	Granted
ZB25/01531/FUL	30/09/2025	Insertion of new 2nd floor sash window in north elevation	Brandsby Hall, Brandsby	Mr & Mrs Michael & Emily Gould	Granted
ZB25/01268/FUL	08/09/2025	Application for a single storey rear extension	The Old Sawmill, Town Street	Malcolm and Louise Plant	Granted