

BRANDSBY CUM STEARSBY PARISH COUNCIL

MINUTES OF A MEETING HELD IN CHOLMELEY HALL

ON WEDNESDAY 26 AUGUST 2025 AT 7.30PM

PRESENT: Councillors: Cllr Ricky Pearson-Adams (Chairman), Calum Lyon, Marcus Watson and Martin Waite.

ALSO PRESENT: Nigel Knapton (Clerk)
1 member of the public.

25/15 APOLOGIES & DECLARATION OF INTERESTS

There were apologies from NYC Councillor Taylor. There were no declarations of interests.

25/16 MINUTES OF THE MEETING HELD ON 6 MAY 2025

Minutes previously circulated and these were accepted.

25/17 PUBLIC FORUM

Items discussed were issues at Cherry Hill Cottages including flooding, trees and road signage.

25/18 NORTH YORKSHIRE COUNCILLOR'S REPORT

Cllr Taylor had reported that a meeting on the subsidence on Crayke Road had taken place and a scheme of work was being produced.

25/19 CLERK'S REPORT

- a. The footway from the 30mph sign to the Rectory Corner was still awaited. Cllrs Snowball & Waite would follow this up.
- b. The meeting regarding subsidence on Crayke Road with NY Highways had taken place.
- c. The Village Hall had report that their application to the Asda Community Spaces fund had been unsuccessful.
- d. NYC Highways had reported that the requested extension of the 30mph zone at Rectory Corner did not meet highway standards.
- e. The meeting dates up until 27 November 2029 had been published on the website.
- f. North Yorkshire had examined the reported ash die back of a tree at Cherry Hill Cottages and no action would be taken.
- g. NYC Highways had instructed the resident at Willen House to cut back their hedge. This had been done.
- h. NYC Highways had not been able to find the blocked culvert at the bottom of High Farm Road and requested an exact location.
- i. The Parish Forum would be hosted by the Council in the Village Hall on Wednesday 25 March 21026. Refreshments would need to be provided.
- j. NYC Highways had proposed HGV restricting signage to the residents of Cherry Hill Cottages.

Approved Chairman

- 25/20 PLAYGROUND**
It was understood that the Playground Committee had been disbanded. The Parish Council did not wish to take on the playground and would therefore write to the Cholmeley Hall committee to see if they wished to undertake this with an annual grant from the Parish Council to assist. Failing this the equipment would be removed.
- 25/21 TELEPHONE BOX**
It was agreed to adopt the telephone box from BT for £1 and then decide what use to put it to.
- 25/22 VILLAGE & HIGHWAYS MAINTENANCE**
The road surface on Jail Lane had failed and was especially endangering cyclists. The Clerk would report this to NY Highways.
- 25/23 PLANNING APPLICATIONS FOR CONSIDERATION**
These are attached to the minutes.
- 25/24 PLANNING DECISIONS AND APPEALS**
These are attached to the minutes.
- 25/25 FINANCIAL MATTERS**
a. The receipts and payment, actuals vs. budget and bank balances were noted.
b. The attached payments were agreed. These were authorised electronically.
c. The bank reconciliation was noted.
d. The Internal Auditor's report was noted, and the Standing Orders, Financial Regulations and Risk Assessment would be reviewed at the next meeting.
e. The National Joint Council salary increase of 3.2% for the Clerk from 1 April 2025 was agreed.
- 25/26 MATTERS FOR INCLUSION ON NEXT AGENDA**
Review of Standing Orders, Financial Regulations and Risk Assessment.
Domain name and individual email accounts.
Defibrillator electricity usage contribution.
- 25/27 DATE OF NEXT MEETING**
The next full council meeting will be held on Tuesday 25 November 2025 at 7.30pm.

The meeting ended at 8.42pm

Approved Chairman

Payments

AJS Gardening	Playground Repairs	£88.00
HMRC	PAYE	£85.20
N Knapton	Clerk's Salary & Expenses	£158.82
Unity Trust Bank	Commission	£6.00
MG Electrical	Defibrillator Installation	£250.00

Approved Chairman

Planning Applications Received

Date	Reference	Proposal	Location	Applicant	Recommendation
12/08/2025	ZB25/01334/LBC	Application for listed building consent to replace two windows	Stearsby Grange, Stearsby	Mr Graham Binns	
28/07/2025	ZB25/01331/MRC	Removal of variation of condition 2	Brandsby Hall, Brandsby	Mr & Mrs Michael & Emily Gould	No objections
28/07/2025	ZB25/01130/MRC	Removal of variation of condition 2	Brandsby Hall, Brandsby	Mr & Mrs Michael & Emily Gould	No objections
26/07/2025	ZB25/01268/FUL	Single storey rear extension	The Old Sawmill, Town Street	Malcolm & Louise Plant	No objections
12/06/2025	ZB25/01030/FUL	Retrospective application for approval for porch extension	Snargate Farm House	Mrs Janey Smith	No comment
20/08/2025	ZB25/01532/LBC	Listed building consent for the insertion of new 2nd floor sash window	Brandsby Hall	Mr & Mrs Michael & Emily Gould	No objection
20/08/2025	ZB25/01531/FUL	Insertion of new 2nd floor sash window to north elevation	Brandsby Hall	Mr & Mrs Michael & Emily Gould	No objection

Planning Decisions Received

Date	Reference	Proposal	Location	Applicant	Decision
07/08/2025	ZB25/01030/FUL	Retrospective application for approval of porch extension	Snargate Farm	Mrs Janey Smith	Granted
06/06/2025	ZB25/00643/FUL	Proposed alterations and extensions to existing dwelling	Crannmor, Rectory Corner, Town Street	Mrs Judy Walkland	Granted
27/05/2025	ZB25/00642/FUL	Application for installation of roof mounted solar panels	Snargate	Mr & Mrs Page	Granted