

**BRANDSBY-CUM-STEARSBY PARISH COUNCIL**

**NOTICE IS HEREBY GIVEN THAT A MEETING WILL BE HELD**

**IN THE VILLAGE HALL ON WEDNESDAY 28 MAY 2024 AT 7.35PM**

**AGENDA**

1. **ELECTION OF CHAIRMAN**
2. **ELECTION OF VICE-CHAIRMAN**
3. **APOLOGIES FOR ABSENCE & DECLARATION OF INTERESTS**  
To receive apologies for absence and declaration of interests in agenda items.
4. **TO AGREE MINUTES OF THE MEETING HELD ON 20 MARCH 2024**
5. **PUBLIC FORUM**  
To resolve to adjourn the meeting for up to 15 minutes (3 minutes per person) to take questions or comments and representations through the Chairman in respect of the business on the agenda.
6. **NORTH YORKSHIRE COUNCILLOR'S REPORT**
7. **YORKSHIRE LOCAL COUNCILS' ASSOCIATIONS**  
To appoint two representatives to the YLCA
8. **CLERK'S REPORT**
  - a. Clear of footway between 30mph sign and Rectory Corner.
  - b. Unity Trust Bank & HSBC Bank.
  - c. Clerk's contract of employment.
  - d. Farm Business Tenancy.
  - e. Culvert at the bottom of High Farm Road.
  - f. Proposed Stearsby defibrillator.
  - g. His Majesty The King's portrait.
  - h. New noticeboard.
  - i. Subsidence on Crayke Road and potholes at The White House.
9. **CASUAL VACANCY**  
To decide how to co-opt a new Councillor.
10. **VILLAGE & HIGHWAYS MAINTENANCE**  
To report any maintenance issues identified.
11. **PLANNING APPLICATIONS FOR CONSIDERATION**

*N. A. Knapton*

**12. PLANNING DECISIONS AND APPEALS**

**13. FINANCIAL MATTERS**

- a. To note bank reconciliation, receipts and payments, actuals vs. budget and bank balances.
- b. To agree the payments to be made.
- c. To check the bank reconciliation against the statements.
- d. To approve the annual governance statement for the year ended 31 March 2024.
- e. To approve the accounting statements for the year ended 31 March 2024.

**14. CORRESPONDENCE**

To note any correspondence received not dealt with on the agenda.

**15. MATTERS FOR INCLUSION ON NEXT AGENDA**

**16. DATE AND TIME OF NEXT MEETING**

Currently timetabled as Tuesday 3 September 2024.

*N. A. Knapton*