

BRANDSBY-CUM-STEARSBY PARISH COUNCIL

NOTICE IS HEREBY GIVEN THAT A MEETING WILL BE HELD

IN THE VILLAGE HALL ON TUESDAY 5 DECEMBER 2023 AT 7.00PM

AGENDA

1. **APOLOGIES FOR ABSENCE & DECLARATION OF INTERESTS**
To receive apologies for absence and declaration of interests in agenda items.
2. **TO AGREE MINUTES OF THE MEETING HELD ON 12 OCTOBER 2023**
3. **PUBLIC FORUM**
To resolve to adjourn the meeting for up to 15 minutes (3 minutes per person) to take questions or comments and representations through the Chairman in respect of the business on the agenda.
4. **NORTH YORKSHIRE COUNCILLOR'S REPORT**
5. **CLERK'S REPORT**
 - a. Westfield car parking licence.
 - b. Clear of footway between 30mph sign and Rectory Corner.
 - c. Resurfacing request to NYC Highways for Jaol Lane.
 - d. HSBC change of address letter.
 - e. Unity Trust Bank mandate.
 - f. Yorkshire Water sewage tanker visits.
 - g. Highway collapse on Crayke Road.
 - h. Water leak.
 - i. Lodgement of parish records with the County Archive.
 - j. Verge damage at T junction in Stearsby.
 - k. New backup procedure for Council records.
6. **NEW CLERK**
 - a. To agree a salary to be offered to a new Clerk.
 - b. To agree the arrangements for finding and appointing a new Clerk.
7. **NOTICEBOARDS**
 - a. To consider maintenance required for the three noticeboards.
 - b. To agree the method of posting the agendas on the boards.
8. **DEFIBRILLATOR**
 - a. To appoint someone to check the defibrillator at the village hall.
 - b. To consider the purchase and funding of a defibrillator for Stearsby.
9. **YORKSHIRE LOCAL COUNCIL ASSOCIATIONS**
 - a. To agree to join the YLCA at a cost of £132 per annum.
 - b. To appoint up to two representatives to the YLCA.
10. **VEHICLE ACTIVATED SPEED SIGNS**
 - a. To consider the provision of Vehicle Activated Speed Signs for Brandsby.
 - b. To consider whether to obtain a Public Works Loan to fund the signs.
11. **BUDGET**
To agree the budget for 2024/25
12. **PRECEPT**
To set the precept for 2024/25.

N. A. Knapton

Nigel A Knapton (Locum Clerk to the Parish Council) By Order of the Council 29 November 2023

13. POLICIES

To agree the new drafted policies for the Council.

14. FARM BUSINESS TENANCY

To note the relinquishing of the tenancy and agree the way forward.

15. VILLAGE & HIGHWAYS MAINTENANCE

To report any maintenance issues identified.

16. PLANNING APPLICATIONS FOR CONSIDERATION

17. PLANNING DECISIONS AND APPEALS

18. FINANCIAL MATTERS

- a. To note bank reconciliation, receipts and payments, actuals vs. budget and bank balances.
- b. To agree the payments to be made.
- c. To check the bank reconciliation against the statements.

19. CORRESPONDENCE

To note any correspondence received not dealt with on the agenda.

20. MATTERS FOR INCLUSION ON NEXT AGENDA

21. DATE AND TIME OF NEXT MEETING

Currently timetabled as Tuesday 6 February 2024.

N. A. Knapton