

**MINUTES OF THE BRANDSBY CUM STEARSBY PARISH COUNCIL  
MEETING HELD IN THE CHOLMELEY HALL ON 19 MAY 2022 AT  
7.30PM**

**Present:**

Mr R Pearson Adams (Chairman)  
Mr M Waite  
Mr K Snowball  
Mr C Lyon  
Mr M Watson  
The Clerk

**1. APOLOGIES FOR ABSENCE**

Mr Malcom Taylor (NYY Councillor)

**2. MINUTES OF LAST PARISH COUNCIL MEETING HELD ON 24  
FEBRUARY 2022**

The minutes having been circulated to the Councillors prior to the meeting were approved and signed by the Chairman as a true record.

**3. MATTERS ARISING FROM THE MINUTES**

**Speeding** - after discussions about the cost of matrix signs and discussing other road calming measures the Chairman was concerned that previous correspondence sent to NYCC by the Clerk had not been replied to. The Clerk was asked to write to the NYCC and politely demand a reply to the PC's concern regarding the speeding through the village.

**30 mph signs to be relocated** - As to the moving of the 30-mph sign to Brandsby Church it was noted that the information received had shown this was not a simple matter and therefore the Councillors agreed that they would prefer to put their efforts into pursuing the speeding through the village.

**4. PLANNING APPLICATIONS**

The following applications have been received from HDC:

PROPOSAL: Proposed walled vegetable garden to West of Rose Garden

LOCATION: Brandsby Hall Brandsby

APPLICANT: Mr & Mrs Gould

Councillors had no objections

PROPOSAL: Listed Building Consent for proposed walled vegetable garden to West of Rose Garden

LOCATION: Brandsby Hall Brandsby

APPLICANT: Mr & Mrs Gould

Councillors had no objections

PROPOSAL: Installation of attic roof lights and solar panels

LOCATION: Brandsby Village Hall Brandsby

APPLICANT: James Burns

Councillors had no objections

PROPOSAL: Rear single storey extension

LOCATION: Brandsdale Cottage Brandsby

APPLICANT: Mr & Mrs Lawrence

Councillors had no objections

## **5. FINANCE**

The cheque book, paying in book, statements etc were available for inspection by the councillors.

It was discussed that due to the recent changes on the Parish Council the bank mandate for signing cheques needed updating so that all the Councillors were on the mandate and the new Clerk. The Clerk was asked to look into how to do this.

It was also discussed whether the Councillors were happy to stay with HSBC Bank Plc and it was agreed by the Councillors to stay with HSBC.

The Councillors discussed the fact that cheques were now rarely used and were becoming outdated. The Councillors asked the Clerk if she could ask the bank if there was a way they could use the internet to make payments.

The Chairman signed the cheques for Sue Wards' (outgoing Clerk) salary for her last year as Clerk. There were two cheques one for the outgoing Clerk's salary being £240 and the second for the outgoing Clerks tax of £103.54. The Chairman queried the amount of tax and asked the Clerk to

hold onto the cheques until Sue Ward had explained why the tax was £103.54.

The Councillors agreed to set the Clerk's salary for the next year at £300 per annum.

Auditors forms in relation to the PC's accounts for 2021/22 completed by Sue Ward (previous Clerk) were approved and signed by the Chairman (signed by Charirman following meeting).

## 6. **CORRESPONDENCE**

**Jubilee Event Insurance** - The Clerk has received correspondence regarding insurance for the Jubilee barbeque at Snargate Farm. Carol Burniston had contacted The Clerk to see if the Parish Council's insurance would cover the event due to landowner's insurers not wanting to cover the event. After discussion with the Councillors prior to the meeting it was felt that it was unlikely that the Parish Council's insurance would cover the event with it not being on Paris Council land or being a Parish Council event. The Councillors said that one off event insurance could be obtained for as little as £100. The Chairman asked the Clerk to inform Carol Burniston that the Parish Council would be happy to cover the costs of such a policy if she obtained a quote. The Clerk informed the Councillors she had informed Carol prior to the meeting of the above but had not yet received any information on the cost.

## 7. **ANY OTHER BUSINESS**

**Jubilee Tree** – The Councillors agreed that it would be nice to plant one tree to commemorate the Queen's Platinum Jubilee. The Chairman suggested purchasing a Copper Beech and planting it on Parish Council land with a fence around it and a plaque. It was agreed that the PC would need to purchase a substantial tree and it was agreed that the Chairman and Marcus Watson would look into this.

**Westfield House** – Councillors said that they had heard that Westfield House may have been sold. The reason this was raised was because the owners of Westfield House had been using Parish Council land to gain access through the gate into the field next to Westfield House (which belonged to Westfield House). The Councillors said that the gate had been erected by the previous owner of Westfield House but Westfield House did not have any right of way over the Parish Council's land to access the field via the gate. It was confirmed that the car parking licence did not include any right of way to access the field. The Chairman asked the Clerk to write to the owners of Westfield House to inform them that they do not have a right of way over the Parish Council's land to gain access to the field via the gate. It was discussed that if Westfield House was in the process of being sold then the correspondence from the PC would have to be disclosed to the buyer.

The Councillors discussed the forthcoming roadworks in the area. The Chairman asked for the Clerk to contact the highways department to ask if Jail Lane between Stearsby and Farlington could be re-surfaced.

**Meeting closed at 8.28pm**

**Chairman.....**

**Date.....**