

**MINUTES OF BRANDSBY-CUM-STEARSBY PARISH COUNCIL MEETING  
HELD IN THE CHOLMELEY HALL ON 7<sup>TH</sup> MARCH 2012 AT 7.30pm**

**Present:** Mr R Pearce (Chairman)  
Mr J Ward  
Mr R Machin  
Mr J Eglinton  
Mr R Pearson-Adams  
The Clerk  
2 members of the public

1. **APOLOGIES FOR ABSENCE**

Mrs C Cookman (HDC)

2. **MINUTES OF THE LAST PARISH COUNCIL MEETING HELD ON 6<sup>TH</sup> OCTOBER 2011**

The Minutes were circulated to the Councillors prior to the meeting. These were approved and signed by the Chairman.

3. **MATTERS ARISING FROM THE MINUTES**

3.1 **Planning application – Bycroft “holiday home”**

After various emails a reply has been received from HDC. Attached to this email was a letter which has been sent to Mr Bycroft. HDC state the following in this letter: -

- Asks for a date that the accommodation will be vacated.
- The occupation of residential accommodation is restricted to holiday visitors and no person or persons shall occupy this accommodation for more than 8 weeks consecutively.
- If this is not complied with HDC will service a breach of condition notice and there is no right to appeal.

The Clerk was asked to email HDC for an update on the situation.

3.2 **Damage to railings by HDC at West Lodge**

Mr Machin is in the process of getting estimates to repair the damage, and then these will be passed onto HDC for their consideration.

3.3 **Water running off hillside onto Yearsley road**

Nothing done by NYCC, but the problem seems to have resolved itself.

3.4 **Lay-by in Brandsby near Ebor House**

The Chairman has spoken to some of the car owners suggesting that they do not park in the layby when the school bus is due, thus allowing the bus to park. This is to be kept monitored.

3.5 **Sewage Agreement**

A cheque for £1,000 has been paid to Mr Alan Grainger.

3.6 **Seaves Farm**

The owners of the bakery (Mr & Mrs Kitson) are no longer operating retail use of the premises. The signs have been reduced in size to comply with planning regulations.

There is a new stable unit being erected. HDC have asked that a retrospective application is submitted within 28 days.

These matters are between HDC and the owners.

#### Seaves Mill

Various outstanding planning conditions need to be discharged relating to the 2002 permission. Non compliance by the end of a 3 month period will lead to formal enforcement action.

These matters are between HDC and the owners.

#### 3.7 Woodmans Cottage

BPC have no knowledge that any progress on the trees has been made.

#### 3.8 Sewage Agreement – Hileys invoice

On going.

#### 3.9 Renting of field - Tender

Details are on the Brandsby website. A notice is to be placed on the village Notice Board.

### 4. PLANNING APPLICATIONS

The following planning applications have been received from HDC: -

1. **Proposal:** Alterations and extensions to former agricultural building to form a dwelling, holiday cottage and 2 no store/workshops.  
**Location:** Seaves Mill Barns, Stillington Road, Brandsby  
**Applicant:** Mr K Stirk

BPC are in favour of re generating this semi derelict site but the councillors have a number of serious reservations regarding this application: -

- The office and 2 workshops were thought to be inappropriate due to lack of parking space on the site.
- The councillors questioned the visibility of the offices and workshops as a business venture unless they have been designed for us by the owner.
- All the councillors agreed that the planning officers place restriction on the development namely that the holiday cottage, office and workshops be designated as such and change of use in future should not be given.

At this meeting an email was read out from Mr & Mrs Stirk outlining their plans for the barns. They are not going to be used as business units. One barn would be converted into a dwelling for themselves and the other barn for use as a holiday cottage. There would be store rooms and workshops for their own use only.

The councillors were happy with this. No action to be taken by BPC.

2. **Proposal:** Alterations to former agricultural building to form a Bed & Breakfast room.  
**Location:** Whinney House, Stearsby  
**Applicant:** Mr R Pearson-Adams

BPC approved the application  
HDC approved the application

3. **Proposal:** Application to vary condition 8 of planning approval relating to windows and internal alteration.

**Location:** Stearsby Hagg Farm, Bonneygate Lane, Stearsby

**Applicant:** Mr G Page

BPC approved the application  
HDC approved the application

## 5. FINANCE

The balance of the current account as at 21<sup>st</sup> September 2011 - £3,140.78

Brandsby P C Millennium fund account. This account which was opened for donations for the playground has been closed and the balance transferred to Brandsby Playground Committee account.

Cheques issued since the last meeting: -

12.Oct 11	100209 Alan Grainger – sewage	£1,000
19 Oct 11	208 Unsworth – hedge and grass cutting	£229.50
21 Oct 11	210 Mill acc closure	£386.73
20 Dec 11	212 Cholm Hall insurance	£886.63
21 Dec 11	211 HDC Election charge	£100.00
5 Jan 12	205 Internet domain name	£30.00
27 Jan 12	214 Unsworth hedge cutting	£45.90

Credits received since the last meeting: -

29 Sept 11	HDC ½ precept	£1,000
17 Oct 11	Trans from Mill Ac	£386.73
26 Oct 11	Hedge cutting	£205.00

Balance of account as at 21 February 2012 - £2,055.15

The precept for 2012-2013 has been set at £2,500

All cheque books, paying in books, statements and petty cash book were available for inspection by the councillors.

## 6. PLAYGROUND UPDATE

Apologies were received from Mr John Carleton-Musker, a member of the Playground Committee.

The information requested by the Council, was handed over by Mrs Teresa Jones - a list of the committee members and the insurance certificate. She did not have the lease agreement, but the Chairman of BPC agreed to ask Mr Giles Scott to finalise this document. When this was done the playground should be able to be opened.

The cash donations for the playground are held in the Cholmeley Hall Committee bank account (which is a designated charity). The invoices to be paid to various

people, relating to the playground, are to be passed to the treasurer of the Cholmeley Hall Committee to be paid from the Cholmeley Hall account. Any residue money will be passed to the playground committee as a gift to be paid into the Brandsby Playground bank account. This money will be used for the upkeep of the playground in the year to come.

The Clerk has a copy of the Insurance Certificate and a list of committee members which is as follows:

Mrs Teresa Jones	Chairman
Mr John Carleton-Musker	Secretary
Mr J Schofield	Treasurer
Mr T Duffield	Committee member
Mr D Miers	Committee member

## **7. DIAMOND JUBILEE CELEBRATIONS**

Various correspondence was given to Mr Eglinton to be passed to the Cholmeley Hall Committee who are in the process of arranging a celebration for the village.

Brandsby P C will donate £250 towards mugs for persons in the Brandsby area up to the age of 18. If this cost is higher than £250 the chairman of the Cholmeley Hall Committee will inform BPC. BPC will then decide whether a further sum will be donated to cover the whole cost.

## **8. CORRESPONDENCE**

- 8.1 NYCC – information re opening hours of libraries in the area.
- 8.2 S. Cleveland Heart Fund – asking for donation. – BPC does not donate to charities.
- 8.3 HDC – Review of District Council Electoral Arrangements – Proposal is to reduce the number of district councillors by up to 22 and make commensurate alterations to the area of Wards.
- 8.4 Local Government – council tax referendums – information only.
- 8.5 Freedom of Information Act – email request – Proposed environmental enhancement project – asking for information on various local issues – BPC did not wish to be involved.
- 8.6 NYCC –Forestry Commission – Information regarding timber transport routes in the county.
- 8.7 NHS – Discussions on the future of the children’s maternity services at the Friarage Hospital, Northallerton – for information.
- 8.8 HDC P C Election – Invoice for payment. £100 to be paid for BPC uncontested local election. A cheque for the full amount has been sent.
- 8.9 HDC Memorial & maintenance – Information requested re war memorial – information sent.
- 8.10 HDC – Members Conduct Act – a list of complaints against councillors – information only.

8.11 Various correspondence dealt with by the Clerk as required.

9. **ANY OTHER BUSINESS**

9.1 Bench for Brandsby village

The family of Mr & Mrs Ron Steel wish to donate a seat in memory of their parents. They would buy, erect and maintain this seat. The Councillors unanimously agreed with this request. The suggested site is some where on the roadside around Snargate. The Clerk was asked to contact Keith Steel and suggest he meets up with Mr Ricky Pearson-Adams to decide on the site. Depending on where was decided NYCC may need to be informed for permission.

9.2 Mud on Yearsley/Brandsby road

There is mud on this road, and no signs to warn of the danger. Although this may now have resolved itself the Clerk was asked to email Mrs Patmore at NYCC.

As there was no other business the meeting closed at 9pm.

Signed..... Chairman

Date.....